

**WEST MIDDLESEX BOROUGH
COUNCIL MEETING
SEPTEMBER 15, 2020
6:00 p.m.**

Call to Order

Pledge of Allegiance

Council Present: President Cyndi Gilkey, Vice-President Eric Lucich, Robert Lark, Maleia James, Ron Preston and Mayor Debra Larouche.

Others Present: Solicitor Robert Tesone, Police Chief Jason Newton, Street Department Senior Laborer Bobby Cochran, PennDOT Representative Jon Wilson, Tax Collector Cheryl Babcock, Fire Department President Adam Garrett, David Moyer, Josh Natale, Robert Lucich, James Forsythe, Rachelle Newton, Darlene Raiti, Ray Lucich, Rick White, Police Officers and Firefighters.

Public Comments: Mr. Moyer addressed Council questioning what the Borough planned for Police Services regarding Shenango and wanted to know their outcome of that. Ms. Gilkey said they have it on the Agenda and will discuss it under New Business tonight. Mr. Wilson addressed Council representing PennDOT. Ms. Gilkey said since he is on the Agenda as a special speaker, she asked that they wait to discuss since his subject will be a little longer. Ms. Gilkey asked if there were any other public comments, there were none.

Ms. Gilkey then asked Mr. Wilson to address Council and to introduce himself. Mr. Wilson said in the last couple of weeks he received information regarding the paving project that the Borough is looking to have done yet this year. Mr. Wilson said it was brought to his attention that it was the first time that PennDOT was notified with Liquid Fuel Funds involved. Mr. Wilson said he had wanted to look at how the procedures were, bids, advertisement versus how they normally do a Contract. Mr. Wilson expressed some concerns when using Liquid Fuels money and to the Borough itself, it was a very vague bid package, and so he said he was here tonight to offer recommendation to drop the bid package for this year and let us help you put the package together properly, he said. Ms. Gilkey asked if PennDOT does that at no charge to us and Mr. Wilson agreed at no charge. Mr. Wilson said the Unit that he works for is what they do, to help Municipalities and he writes about twenty to thirty bid packages per year for the eighty-seven Municipalities that he covers. Mr. Wilson stated, honestly it will help to keep the Borough out of Audit findings later in regard to the Liquid Fuels Account. Mr. Wilson asked if they want to discuss at this point or later on the Agenda. Ms. Gilkey asked Mr. Wilson if he had time to stay and he responded he could do whatever they would like. Ms. Gilkey said great, it will be discussed under New Business certainly with Mr. Wilson's input.

Cheryl Babcock introduced herself as Tax Collector of the Borough and she would like to have a Resolution to Adopt a Duplicate Bill Fee and Tax Certification Fees. She said most of these pertain to Title Companies in closings and not to residents. She explained Tax Certification Fees are when they call to see if taxes are paid and she mails them out a copy to let them know, a Duplicate Bill Fee is when they do not have a bill provided by someone and therefore she has to search for the bill and make copies and then return that to them.

Ms. Gilkey asked if there is a Return Check Fee, Mrs. Babcock confirmed there was to cover the Bank. Mrs. Babcock said most of these fees were to cover her time and the supplies she uses involved. Ms. Gilkey said it has to be a reasonable expense so as not to be making a profit on it. Solicitor Tesone questioned if this is a typical procedure and fees among other Municipalities, Mrs. Babcock confirmed. Solicitor Tesone said he could create an Ordinance. Mrs. Babcock said the reason she is addressing Council is that it is the best time to have it on the books for whoever is running for the Tax Collector's position. Mayor Larouche asked how she was to collect the fees, will she bill them herself, Mrs. Babcock confirmed and explained the procedure. Mayor Larouche questioned, then it will not have anything to do with the Borough in any pursuit of collections for her, Mrs. Babcock confirmed. Solicitor Tesone asked if Mrs. Babcock will keep any compensation for the fees, Mrs. Babcock confirmed she would. Mr. Preston made a motion for Attorney Tesone to prepare said Ordinance, seconded by Mr. Lark with all in favor. Solicitor Tesone said the Ordinance will have to be done before February, Mrs. Babcock confirmed.

Mrs. Babcock said the next thing she wanted to make Council aware of is, in 2021 the County is no longer going to collect Per Capita Taxes, so she said pertaining to the Borough and School District, whether they want to keep Per Capita Taxes. Ms. Gilkey said it is her understanding that Shenango Township is not going to. Mrs. Babcock said it is all up to their decisions and explained further wherein the County gets \$5.00, the Borough gets \$5.00 and the School District gets \$5.00, and that is face amount. Solicitor Tesone said they do not know what the School is going to do, and Cheryl said right but that so far, they are going to keep collecting it. Solicitor Tesone suggested she contact the School so that they are on the same page. Mrs. Babcock stated that one of the costs they will have to take on is that you will have to pay solely from bills yourself before the County and the Borough can split it, process being \$85.80 and that was for 2020 Per Capital Taxes for the entire year for the Borough and County, and the School pays separately. Mrs. Babcock said at this time there doesn't appear to be any additional charges to the Borough, such as any costs the County has seen before and then there are also the County's software in implementing and not sure if they will charge us or not in addition to what she pays now. Mrs. Babcock explained the reports she sends to the County. Mrs. Babcock also explained that the problem with Per Capita Taxes is when there are so many people moving in and out of the Borough so as to get them onto the Tax Rolls before they leave. Mr. Lark asked her how she would be reimbursed for her work with Per Capita Taxes. Mrs. Babcock said she will receive a percentage of property taxes if they do away with Per Capita Taxes and explained procedures further with the Courthouse and County. Ms. Gilkey asked Mrs. Babcock's recommendation as to what they should do. Mrs. Babcock said one of the options that they are considering is to replace the revenue lost from the Per Capita Taxes and the County is thinking about raising the millage just enough to cover what they would have collected for the Per Capita Taxes, so it wouldn't be costing the people any more. Mrs. Babcock said regarding the renters moving in and out, it's a lot of paperwork. Mrs. Babcock said the Attorney's will provide more information to us at the end of the year. Mr. Lark said the County sent a letter to every tax exempt property in the County and they are asking to justify being tax exempt and if you cannot justify that to their satisfaction, properties that are considered tax exempt are going to be taxed, so it's a way for County Commissioners to raise tax revenues without raising taxes. Mrs. Babcock and Mr. Lark discussed further on tax exemptions. Ms. Gilkey requested that Mrs. Babcock keeps Council updated on the County's decision, Mrs. Babcock confirmed.

Minutes – Work Session of August 12, 2020, Regular Meeting on August 18, 2020 and the Recessed Meeting on August 26, 2020: Mr. Lark made a motion that they all be approved, seconded by Mr. Preston with all in favor.

Bills: Solicitor Tesone said the Note from the Bank shows we borrowed \$30,450.50 and it doesn't conform with the numbers on the Resolution which is \$300.00 more therefore the one we did was incorrect, because he had to change it three times, which the last number was \$30,793.00. Mr. Lark said it is \$30,793.00. Solicitor Tesone said, again it is larger than the Note and talked with Mr. Asente requesting an Amortization Sheet and to check the numbers for him and will get back to him. Ms. Gilkey said they will just need to Amend. Solicitor Tesone confirmed and he will need a Motion to Amend it to enforce the numbers to conform it to the Note. Mr. Lark made the motion, seconded by Mr. Preston with all in favor. Ms. Gilkey addressed the rest of the Bills on comments or corrections. Ms. James questioned the payment to the Attorney for the Hearing Board and since it is only once every two years needed, why do they pay him. Mr. Lark stated Mr. Shaffer is retained the same as Mr. Tesone is, on notice if and when we need someone, if we do not retain him and then a zoning issue comes up, we have to go and find someone. Solicitor Tesone explained to Ms. James that he could not also be the Solicitor for the Zoning Board, the Zoning Board has to be different than the Governing Body, so he cannot serve both. Mr. Preston made a motion to pay the Bills, seconded by Mr. Lark with all in favor.

Treasurer's Report: Mr. Lark made a motion to approve, seconded by Mr. Preston with all in favor.

Share Corporation Invoices in the amount of \$1,091.54: Mr. Cochran explained that it is for two different types of weed killer and it is a new product in aerosol cans that he is trying which Share Corporation said it is proven to kill CoViD. Mr. Cochran said he bought six of them and explained the procedure along with explanation of weed killers. Ms. Gilkey said there may be monies from the County to reimburse for CoVid related expenses and she will speak with Mr. Cochran about list of expenses for reimbursements and she will conduct research on this matter. Ms. James made a motion to approve said Bill, seconded by Mr. Lark with all in favor.

Financing Front Door Code for Municipal Building: Mr. Lark explained this is the new key lock system that the Fire Department said we needed. Mr. Lark said this is the Borough Building and he believes the Borough should pay for it and have control over it. Mr. Lark made the motion the Borough pay for it, seconded by Ms. James. Ms. Gilkey asked the cost and Mr. Preston said \$500.00 and some change. Mr. Lark said it was presented to them last month. Mr. Lark Amended his motion not to exceed \$600.00, seconded by Ms. James. Ms. Gilkey requested a Roll Call vote. Mr. Preston-yes, Ms. James-yes, Mr. Lark-yes, Mr. Lucich-yes and said it is \$531.46, Ms. Gilkey-yes, all in favor, motion passed.

Street Department Report: Mr. Cochran discussed the Street Department Report with Council and Mayor. Mayor Larouche questioned repairing alleys and asked Mr. Wilson's advice. Mr. Wilson explained materials used for alleys along with a list of Contractors he had. Mayor Larouche explained Route 18, which is a PennDOT road where her alley connects and flow of water washing away. Mr. Wilson said their maintenance department in Mercer would be who to contact first and then he could take a look at it. Mayor, Council and Mr. Wilson discussed further regarding materials and repairs on streets and alleys.

Fire Department Report: Ms. Gilkey said she did not have a Fire Department Report. Adam Garrett addressed Council pertaining to Fire Reports and explained the 911 Memorial and thanked the Mayor for using her property. Mayor Larouche said she was very proud to have them there. Ms. Gilkey thanked the Fire Department for spending their entire day there. Mayor Larouche wanted to congratulate all of them for the behavior of everyone that was there and she said the respect for the property was amazing.

Adam Garrett said they would also like to thank Scotty Campbell for their work in building the Memorial, Nancy's Tavern donated lunch for volunteers, Marcelloni's Pizza donated pizzas in the evening for all of the volunteers and there was a great outreach from the Community. He thanked the Police for being there and there were a lot of questions regarding where the Memorial will be placed afterwards. Mr. Garrett said they would like to ask Council's permission to move it in front of the Municipal Building. Mr. Preston asked if they would consider putting it in the Memorial Park on Main Street. Mr. Garrett said that is an option that they talked about with the Community but seemed a more popular idea to put it in front of the Municipal Building. Ms. Gilkey asked if anyone had any objections to it being on the Borough property out front. Mr. Lark said he thinks the Park is a better choice since there is already a Veteran's Monument there, it would be compatible with it and on Main Street where it would be very visible. Mayor Larouche said she liked the idea of a permanent light since there is electricity at the Memorial Park. Mr. Garrett said there are solar powered LED lights in there. Mayor Larouche said they did work well, but in the winter, you are going to have to go to an alternative. Mr. Garrett said he thinks the volunteers would like to see it in front of the Fire Station. Ray Lucich said another reason for that is the Fire Department would like to take it into the Parades so it would be in and out of the fire trucks. Mayor Larouche said that was true to be mobile, which is a good point. Ms. Gilkey asked if anyone has a problem with them putting it there, she didn't think they needed a motion if Council was okay with it. Mr. Garrett said they had also approached Council earlier in the month regarding rescue tools, looking to have that scheduled with a cost of around \$1,000.00 to be taken out of the Fire Department's Borough Fund. Ms. Gilkey requested that Mr. Garrett present the Bill to Council before they make a motion, Mr. Garrett agreed. Mr. Garrett said on that same note when the rescue tools company comes in, they will have demos of additional tools to purchase of at least one, maybe two, which would cost between \$9,000.00 - \$12,000.00 per unit and that is something we may need. Mr. Garrett said they will bring the quotes when they have them. Mr. Garrett mentioned classes coming up with emergency vehicle driver training. Ms. James and Mr. Garrett discussed placement of the pole to the street in front of the Municipal Building. Mr. Preston said he spoke with Mark Longietti regarding the merger study, and he submitted an inquiry but hasn't heard anything yet and he will get back to him once he has more information.

Police Department: Chief Newton read the Police Department Report. Mayor Larouche said it was brought to her attention again regarding handicap parking. Ms. Gilkey asked what the issue is with the handicap parking since they have dealt with this before. Mayor Larouche said Debbie Barris got it and then somebody was parking in it without a placard. Ms. Gilkey said they very clearly explained to her that it is a handicap spot for her or anyone. Mayor Larouche said that part of it is resolved but Ms. Barris is still insisting that we do not have an Ordinance, so Mayor Larouche sent it to her. Mayor Larouche said the Ordinance does not state we can Fine people and the other question Ms. Barris asked was that people were parking in front of her close to the fire hydrant. Mayor Larouche said she told Ms. Barris if she felt someone was doing something, you go out there, take a timestamp picture of them being parked in front of the fire hydrant, then you call the Deputy and if they come if it's still there 20-30 minutes later, you take another timestamp picture then you call Jason, you do not call the police every single time somebody is parked in front of the fire hydrants. Mayor Larouche said that is what she told Ms. Barris, even though she finds it very hard to believe, and thinks they should promote a Community with compassion and consideration. Chief Newton said they are not here to penalize everything and he said Solicitor Tesone should also know that there has to be some sort of Ordinance. Mayor, Council and Chief Newton discussed further. Solicitor Tesone questioned Chief Newton regarding Administrative on the Police Report. Chief Newton said Administrative is a lot of things that he does. Solicitor Tesone asked what Assistance meant and Chief Newton said it could be assistance on properties, etc. Solicitor Tesone asked what is Following.

Chief Newton said these are written by 911 and when they receive a call the dispatcher places the call and that Report is generated by 911, not by me, so whatever they label something is how it comes out, but follow-up could be burglaries and we go back to the house for follow-up. Ms. Gilkey read to follow-up on the Handicap Parking Ordinance, the penalty applying is not to exceed \$200.00 per day violation plus costs and it is a part of the Ordinance. Copies will be emailed to Council.

Police Contract: Ms. Gilkey addressed the Police Contract. Eric Lucich asked if they were going into Executive Session for this since he received a follow-up from Tom Hubert. Mr. Preston asked when he received it. Mr. Lucich said noon today. Mr. Preston questioned if he set a date, Mr. Lucich said no. Council went into Executive Session for the purpose of discussing Police Contract Negotiations.

Executive Session

Meeting Resumed:

Mr. Lark made a motion to contact Shenango Township and ask them for a Negotiations Meeting for further discussions regarding recent developments on a Police Contract, seconded by Ms. Gilkey. Mr. Preston opposed. Ms. Gilkey took a Roll Call vote: Mr. Preston-no, Ms. James-yes, Mr. Lark-yes, Ms. Gilkey-yes, Mr. Lucich-no. Ms. Gilkey said three to two, motion passed. Ms. Gilkey said the Negotiations Team is the Mayor, Mr. Preston and Eric. Council discussed Council and Supervisors to meet together. Mr. Lark said they would have an advertised meeting, five members of Council and five Supervisors, Representatives from both sides, everybody at the table at the same time, everybody knows what the issues are. Ms. Gilkey asked Mr. Preston if somebody from the Negotiations Committee would contact Shenango, if everybody is agreeable to all of us meeting it'll be advertised. Mr. Lark said it should come from her as President to appeal to a comparable body, how could anybody be opposed to that, it affects body Communities. Residents and Council discussed further. Chief Newton read Ordinance No. 4-2015, which states it is in the best interest of the public's safety and welfare. Ms. Gilkey said they are all in agreement on that but they are simply looking at issues that are financial and number of years. Chief Newton said that is why you chose a Negotiations Committee, to get the best option for the Borough. Ms. Gilkey agreed. Mayor Larouche said they made a Proposal but that they have to take it back to Council to have it approved, and they are trying their best for something that is going to work for everybody. Mayor Larouche said they are landlocked with no potential for growth in the Borough so we have to do the best and it may look very good today, but we also have to look to our future and that's what we are talking about. Mayor Larouche said it is based on the taxes. Mr. Lucich said, but we are willing to spend \$100,000.00 on roads but not our Police. Mayor Larouche said it's not that, we all agree the Police are worth a certain amount of money, we are worried about affordability for the people who live here. Council and Chief Newton discussed further.

Ms. Gilkey addressed the Street Paving Bids and Financing. Ms. Gilkey spoke to Mr. Wilson regarding discussions about Liquid Fuels. Mr. Wilson said the first question he had for the Borough was do they have the signed Contract for paving. Ms. Gilkey said no, that they advertised and received three bids and have taken no action on them. Mr. Wilson asked how the Contractors submitted their bids. Mr. Lark presented Mr. Wilson with the summary of the bids with explanation of submitted bids. Mr. Lark said he delivered the bids to Attorney Tesone's office and there were no performance bonds since you don't produce those until awarded the Contract. Mr. Wilson and Mr. Lark continued in discussions. Mr. Wilson stated the Borough has two choices, either include handicap ramps with the project or they have a plan of how they will address all of the handicap ramps within the Borough, so those are your two options.

Mr. Wilson said if they are included in the Contract, if they're part of the plan, then it becomes a Boroughwide plan and you do so many each year. Mr. Lark said there have been so many each year, you can ride around town and see them. Mr. Lark explained. Mr. Wilson asked if there was a plan. Ms. Gilkey said if there was a plan it was before her and she had been there about ten years. Mr. Lark explained how many there were and on what streets. Mr. Wilson and Mr. Lark discussed further. Mr. Wilson said he wants to see a Contract with a Contractor who submitted to the Borough saying that they are going to do work on such and such roads, use such and such materials, such and such specifications and none of that is listed in that Contract. Ms. Gilkey asked if they had to have a written long-term plan. Mr. Lucich said they don't have to do that right away. Mr. Lark said someone did have a plan at some point in time. Mr. Lucich stated that Mr. Wilson would help them with these plans so that we don't get audited again or in any more investigations in our Liquid Fuels. Mr. Lucich said he thinks they need to postpone all of these bids and do a new bid that will not affect us in an investigation. Mr. Wilson said that is exactly what he is recommending, to put this one to bed for the season, it's too late in the season and materials are cheaper in the spring. Mr. Wilson said if you do it now, they are trying to rush to get it done, you are paying premium dollars and you are already strapped for money. Mr. Lark discussed the terms for the price of asphalt. Mr. Lark said slag and oil, and when the oil prices go up, asphalt goes up, just like gasoline price increases. Mr. Lark and Mr. Wilson debated the issue. Mr. Wilson again said let's do away with this Contract and in the spring, we will make sure it is done properly referring to the right specifications and get the right things in the Contract on what you want. Solicitor Tesone asked Mr. Wilson, if they went ahead with this project would we be able to use Liquid Fuels Funds for it. Mr. Wilson said no, he would not approve it. Solicitor Tesone said Sandy said they don't have \$50,000.00 in the Budget for roads, so where are you going to get that money to pay the rest of the bills. Mr. Lark asked if Mr. Wilson played roles in other Borough streets. Mr. Lark said no, Mr. Wilson did not play a role when Aqua was replacing water lines. Mr. Lark explained negotiations with Aqua Water on Dogwood and Haywood Streets which costed \$18,000.00 which would have otherwise cost \$50,000.00 or \$60,000.00 each. Heated discussions followed. Mr. Wilson told Mr. Lark that was great if you were able to negotiate it down, that is super. Mr. Lark addressed other streets where Mr. Wilson did not play a role in. Ms. Gilkey said they need Mr. Wilson to speak since he is here to help us. Mr. Wilson said when he saw specifications in the newspaper, the materials have not been used in over twenty years, so now we are asking Contractors who are using this type of material, there's no quantity other than the thickness and dimensions. Mr. Wilson said it doesn't refer to the 408 Specifications and all of the testing that goes with it, that's what's going to keep you out of an Audit finding two years from now when this goes through an Audit since this wasn't put together correctly. Mr. Lark asked if he knew Mary Ammann and Mr. Wilson said he did. Mr. Lark said Mary Ammann and he had a lengthy discussion about the paving on Mill Street because it came down to a Work Change Order which are two layers and a third layer all opposed and Mary Ammann couldn't believe they knew about Work Change Orders in construction work, Mr. Lark said. Mr. Lark said after they had the discussion, Mary Ammann said Mill Street was done properly and we did not need to pay back one cent. Mr. Wilson said he is talking about this Contract right here. Ms. Gilkey said they are there to discuss their current paving situation, now what are Council's wishes in regard to waiting until the spring? Mr. Lucich said he sees no absolute need to pave that right now. Ms. Gilkey said she agreed at this point in the year it's not something we should be taking on and we can spread our Budget in the next months. Solicitor Tesone said it should have said you usually reserve the right to reject bids, Mr. Totten wants some kind of letter, he doesn't deserve a letter, we don't have the money or we reject the bids. Ms. Gilkey asked if anyone wants to make a motion to reject the three bids we received. Mr. Lucich made that motion, seconded by Ms. Gilkey. Roll Call vote: Mr. Preston-yes, Ms. James-she is undecided due to the cost being a lot lower in the spring and to wait until the spring. Ms. Gilkey said that right now we cannot use the Liquid Fuels money for this, Ms. James agreed. Ms. James is undecided at this point.

Mr. Lucich said we cannot afford to pay for it. Mayor Larouche asked about the materials that haven't been used in over twenty years, Mr. Wilson confirmed. Mr. Lucich said to Table this until next year and doesn't see the hesitation here in waiting a couple more months. Mr. Wilson stated, honestly, he could show them specifics on lower prices in the spring that prove that and yes, gas and oil does play a factor in this along with diesel fuel and that's when the Contractors are the hungriest. Solicitor Tesone asked Mr. Wilson how many roads has he specialized out in Municipalities. Mr. Wilson said in the ten years he has been here, guessing five hundred of them. Ms. Gilkey said the votes are: Ms. James is undecided, Mr. Lark said no, Mr. Preston voted yes, Ms. Gilkey voted yes and Mr. Lucich voted yes. Ms. Gilkey said even without Ms. James vote the motion passes. Mr. Wilson said they can advertise it in April and have it awarded in May and get right back into paving season. Mayor Larouche and Mr. Lark discussed alley repairs versus street repairs. Mr. Lark discussed costs with Engineers and issues with flooding streets. Council discussed heatedly. Ms. Gilkey stated they have decided what they are going to do and asked Mr. Wilson if he had anything else that he can inform them of. Mr. Wilson said if he can say one thing, is when you're going to use Liquid Fuel funds to pay for projects and so forth, please keep Municipal Service people involved, we will help get you out of this trouble that we are into today, we'll help you keep out of trouble with the State Auditor. Mr. Wilson said they all have about ten years of experience in this position, so we have contact people, we know who to utilize. Mr. Wilson said pertaining to the alleys and drainage problems, there are some Grants that are available. Solicitor Tesone asked Mr. Wilson to email Sandy some of the Grant Programs that are available, Mr. Wilson said absolutely. Mr. Wilson said to add one last thing, he was looking around at these roads that were listed, he did notice a lot of the stop signs are getting old and don't have the reflectivity of the current standard, not even at the same elevation, and there are monies available for stop signs and speed limit signs and those types of things. Ms. Gilkey appreciated the information and she said she would definitely find Grants for us. Mr. Wilson said LTAP is an excellent resource for Municipalities, they'll do traffic studies for you, they'll do road assessment services for you and he has seen some of their assessments so detailed they'll tell you what roads you should be taken care of and even break down possible costs for those particular roads. Mr. Wilson said very few people tap into this. Solicitor Tesone requested information on those programs and Mr. Wilson will send it. Ms. Gilkey asked to send her something to give her a starting point. Solicitor Tesone suggested giving it to Sandy and she will pass it onto Bob. Mr. Wilson apologized for getting into a shouting match, that was not his intention, he is only here to try to help do things the proper way, and again apologized for raising his voice. Ms. Gilkey thanked him for his time and appreciate him being here. Solicitor Tesone thanked Mr. Wilson.

Review Amended Ordinance No. 393: Solicitor Tesone explained Ordinance No. 393 pertaining to excluding the previous discount paid on sewer bills back when Mahaney was Solicitor and then added one percent penalty if thirty (30) days late. Solicitor Tesone said he spoke with Sandy who spoke with Sharp Collections and thirty (30) days is too short of a period because it wouldn't be enough money to turn it over to Sharp, so she asked him to move it from thirty (30) days to ninety (90) day delinquents. Solicitor Tesone said he did not change anything else it is still one percent penalty for late payments. Solicitor Tesone said that Sandy told him it is not double dipping, either we charge it or Sharp charges it and passes it onto us. Solicitor Tesone said the only thing he changed on the Ordinance is the penalty due date from thirty (30) days to ninety (90) days. Ms. Gilkey questioned if they had made a motion on this last month. Solicitor Tesone said he spoke with Sandy and it was acceptable, Council did make a motion to advertise, and he will advertise at the next meeting. Ms. Gilkey asked if they need to take any other action, Solicitor Tesone said no, unless there are any questions or changes of the current Drafted Ordinance. No one responded. Ms. Gilkey advised Attorney Tesone to proceed with the advertising.

Swimming Pool: Ms. Gilkey addressed Brian Foster's paperwork regarding applying for the Co-Vid19 County Relief Block Grant Funding to receive more funds for the pool. Ms. Gilkey said the Borough, not COG has to be the one to apply and he needs some information just to finish the Grant Application and then he will do the work and submit it. Ms. Gilkey asked if someone wants to make a motion approving. Mr. Lark made the motion, Mr. Preston seconded with all in favor. Mr. Lark said the second thing he needs is Council's approval of \$900.00. Ms. Gilkey asked if they did that already. Mr. Lark said no, that they talked about it but didn't do it, that Mr. Foster needs to take it out of the money that Wheatland donated for the pool. Mr. Preston said they already have the money all they have to do is just spend it. Mr. Lark also mentioned the issue about the trees and will talk about that in the future about taking the trees down this fall and again that will fall under that same category of \$10,000.00. Mr. Lark said next year it will have to be re-examined because they are taking the reserve pool money. Mr. Lark said he will now make a motion for the \$900.00, but to keep in mind hopefully at our next meeting there will be a motion as well for additional approval of said money for the trees. Mr. Preston seconded with all in favor.

Sell Old Street Department Truck: Mr. Lucich suggested putting it online for Auction Bids. Solicitor Tesone also said they want to sell it "as is". Mr. Lucich agreed. Mr. Lucich said all he has to do is go online to post it. Solicitor Tesone asked him to notify him when he does, so he can put a "Bill of Sale" "as is". Ms. Gilkey asked Mr. Lucich if he would take care of listing it, Mr. Lucich said yes that he could. Ms. Gilkey asked if anyone wanted to make a motion for the old street department truck on the auction website with the reserves and all of disclosures, miles, condition, etc. Mr. Lark suggested taking bids with the highest bid, otherwise it's just going to sit there and rust away, and we don't have to accept them if they are below what we think, then we'll take some other route but at least get it moving. Mr. Lark said this is the time to do it because it has a snow plow and salt box spreader someone might want to buy it, Ms. Gilkey agreed. Solicitor Tesone asked if they wanted to pay for a newspaper ad. Mr. Lark said we could run something in the paper. Mr. Lark said since it has holes in the floor, he could see someone buying it, some place like the Mall, where it wouldn't be out on the highway since it will not pass inspection. Mr. Lucich made the motion, Mr. Preston seconded with all in favor.

Street Sweeper: Ms. Gilkey asked if this is what they discussed before that Barris' wants us to take on. Mr. Lucich said before they talk about that, he spoke about stickers for the new truck. Ms. Gilkey asked if he meant the sides, Mr. Lucich confirmed. Mr. Lucich had pictures sent to him and Mr. Preston talked to the same man as well. Mr. Preston asked if that was Mike Fraley, Mr. Lucich confirmed. Mr. Lucich said Kelley Blue Book states \$4,500.00. Solicitor Tesone questioned who would pay the sales tax, Mr. Lucich said they will pay for everything. Mayor Larouche asked if they were talking about the truck. Solicitor Tesone said no, they were talking about the Street Sweeper. Ms. Gilkey asked Mr. Lucich to send this information to Sandy, Mr. Lucich said he would. Mr. Lucich showed Council the pictures and explained it is \$100.00 for two stickers and \$150.00 if the company puts them on. Mr. Lucich said they don't have to do it right now. Ms. Gilkey asked Mr. Lucich to get the cost in writing and to distribute it to everyone. Ms. Gilkey again addressed the Street Sweeper and Solicitor Tesone said that was what he was talking about. Ms. Gilkey asked are they assuming that Barris' wants us to take care of their lost title. Mr. Lucich said no, he said he only needs a letter telling him he is allowed to go and take care of the lost title, they will pay for everything, they just need our permission that they are allowed. Mr. Lucich said we don't have to spend any money he just needs a letter so he can go with Tiger where ever they have to and he will just confirm that he is a Government Official and was given permission. Mr. Preston made the motion to accept, seconded by Ms. James with all in favor.

Halloween Trick-or-Treat: Mr. Lark made a motion that Halloween hours are from 4:00 p.m.- 6:00 p.m. on Saturday, October 31st, however if anything should happen prior to then as far as Co-Vid then we would take additional action. Ms. Gilkey said her understanding is that whatever we do Shenango will do the same, Mr. Lark confirmed. Mr. Preston seconded the motion with all in favor.

Council discussed cancellations of Parades, etc. in Municipalities. Mr. Lucich talked of decorations on light poles. Mr. Lark said Mr. and Mrs. Horgos basically run that for years with some other people and they certainly cannot do it as it was done in the past since there were close to one hundred people in this room at one time. Ms. Gilkey said she would research the matter with John Horgos. Ms. Gilkey said it is very hard to make any long-term plans with all of the changes, Mr. Lark said agreed.

Security Cameras for Municipal Building: Mr. Lucich asked if we need more. Ms. James said they should purchase monitors by the Borough since the Borough owns the building and they need to take on the expenses. Mayor Larouche said if you bring the Memorial over you do have to carry cameras to monitor. Mr. Lucich said they are already here, why should you buy more. Adam Garrett said the Street Department put those cameras up, so we never had an issue with the cameras. Ms. James said she thinks because the Borough owns the building, Council has the responsibility to take care of the security and she said she thinks it can be done around \$400.00. Ms. James said the Borough would be doing the monitoring other than the firemen watching. Mr. Lucich and Ms. James discussed further. Ms. James said she was told there was a little disc that was put in there. Mr. Garrett denied that. Mr. Preston asked Mr. Lucich if he would get access, Mr. Lucich agreed. Ms. James, Mr. Lucich and Ms. Gilkey discussed further. Mr. Garrett asked if the cameras were put up and maintained by Council then the Fire Department and all of the other people would feel monitored. Heated discussions continued. Ms. Gilkey stated Out of Order and told everyone to stop yelling or they will adjourn right now and not finish the rest of the meeting.

Braho property: Solicitor Tesone said he hasn't heard a word from Jeff. Mr. Preston said he spoke with him ten days ago and he hadn't heard anything yet. Council discussed further. Ms. Gilkey asked if the next step is that we serve him. Solicitor Tesone said if he doesn't accept, we post the property and hopefully that's it, and it should be plenty of notice. Solicitor Tesone did state that under our Ordinance we are supposed to have an Appeal Board, and Jeff tells him to use his Appeal Board like UCC and so forth. Solicitor Tesone said he doesn't know if that will pass because we are supposed to have a three (3) member Appeal Board, kind of like a Zoning Board. Solicitor Tesone said you should think about who you want to appoint on that Board and we can do that. Mr. Lark stated this is just to clean up the property, not to remove the house, all agreed. Council and Solicitor Tesone discussed further.

Mayor Larouche said that PennDOT spoke of grants and wants to know if it would be worth it to hire a grant writer and it could offset our Police since we don't have funding for our Police. Mayor Larouche said if they were getting some monetary grant money to offset some of our expenditures, perhaps we would not be nickle and dimeing. Ms. Gilkey asked Mayor Larouche to check into how much it would cost to hire someone, Mayor Larouche said she would. Mr. Gilkey said she has a Degree in Professional Writing but honestly, she does not have the time. Mayor Larouche stated she does not think Sandy should have to have the burden.

Adjournment at 8:20 p.m.: Mr. Preston made a motion to adjourn, seconded by Ms. James with all in favor.

