

**MINUTES
WEST MIDDLESEX BOROUGH
ZOOM AND REGULAR COUNCIL MEETING
JULY 20, 2021
6:00 p.m.**

Call to Order

Pledge of Allegiance

Council Present: President Cyndi Gilkey, Vice-President Eric Lucich, Ron Preston, Robert Lark, Stacey Curry and Mayor Debra Larouche.

Others Present: Solicitor Robert Tesone, Secretary/Treasurer Sandra Ricci via Zoom, Street Department Senior Laborer Bobby Cochran via Zoom, Fire Chief Rich Garrett, Ray Lucich, Bill Novak and Robert Lucich.

Public Comments: None

Minutes: Mr. Lark made a motion to accept the Minutes of July 9, 2021 and July 15, 2021, seconded by Ms. Curry with all in favor.

Bills: Mr. Lark made a motion to accept the Bills, seconded by Mr. Preston with all in favor.

Treasurer's Report: Mr. Lark made a motion to accept the Treasurer's Report, seconded by Mr. Preston with all in favor.

Street Department Report: Mr. Cochran read the Street and Sewer Department Reports. Mr. Cochran addressed alley gravel repairs and Lillibridge sewer pump issues and explained. Mr. Lark and Mr. Cochran discussed further. Mr. Cochran mentioned Kiwanis Park rest rooms and any updates. Mayor Larouche stated she contacted Corp. of Engineers and quoted an annual cost of \$490.00 for maintenance of the Kiwanis Park rest rooms and explained further. Mr. Cochran said he rented the Bucket Truck for half an hour to take old flags off of the poles since Veterans and residents were complaining about their condition. Mr. Lark asked how many flags will be needed to replace and Mr. Cochran said between eight to ten flags. Mayor Larouche addressed alleys in need of repair, especially School Street from Route 318 and asked everyone to drive through that area. Council discussed further.

Fire Department Report: Chief Rich Garrett read the Fire Department Report. Mr. Lark questioned how many of the calls were in West Middlesex Borough and Mr. Garrett stated three. Mr. Garrett asked Ms. Ricci if the September 11th Parade Permit was issued. Ms. Ricci explained that since there are new CDC Guideline Parade Permits needed now, she spoke to Eric Lucich and contacted Tammy Garrett requesting additional information needed for the Parade Permit to be accepted. Ms. Ricci said Shenango Township Supervisors had just approved the parade last Thursday at their meeting. Ray Lucich stated the Borough knew of this parade a few months ago and the permit should have been issued. Ms. Ricci said that since the parade begins in Shenango Township and the WMVFD are hosting the parade, they were supposed to contact Shenango Township directly for their approval and permit application also.

(Note: West Middlesex Borough and Ms. Ricci were first made aware of the WMVFD September 11, 2021 parade at the Regular Council Meeting held on May 25, 2021. West Middlesex Borough Council approved the parade at their Regular Council Meeting held on June 15, 2021. Ms. Ricci called Shenango Township's Secretary to see if a permit was needed since the parade begins in their Township. Lynnett, Secretary of Shenango Township said they were not aware of any parade and that she will have to present the request to Shenango Township's Board for approval. Shenango Township is now also waiting for information from the WMVFD to complete the Parade Permit.)

Police Department Report: The Police Report was available for Council Members.

Street and Alley Repairs: Mr. Lark passed around paperwork regarding photos he took of storm drains and repairs needed with explanations. Mr. Lark, Mayor Larouche and Mr. Cochran discussed further. Ms. Gilkey asked Council if they would like to contact the Engineers for their reviews on the street and alley repairs. Mr. Lark made the motion to contact the Engineers, seconded by Mr. Preston with all in favor. Mr. Lark stated he will contact GPI regarding schedules.

Alternate Zoning Board Members: Ms. Gilkey addressed alternate Zoning Hearing Board Members and Council stated three people were interested: Harry Kornbau, Chad Boles and Ricky White. Mr. Lark made the motion to accept all three people, seconded by Mr. Preston with all in favor. Ms. Gilkey said letters of congratulations will be sent.

Technology Setup of Municipal Room for Zoom Meetings and Fire Department use: Ms. Gilkey addressed Mr. Novak regarding his recommendations on the technology setup. Mr. Novak explained the process and will have to draw up specifications for Council. Mr. Lark made a motion of acceptance, seconded by Ms. Curry with all in favor. Mr. Novak will contact Ms. Ricci on his preparations.

Pastor Earl Butterfield's request to use the Gazebo for Worship Services on July 29, 2021 and August 26, 2021 @ 6:00 p.m.: Ms. Curry made the motion to accept, seconded by Mr. Lucich with all in favor.

Attorney Tesone stated to keep in mind next month that if something is not on the Agenda, they cannot discuss the matter per new Agenda orders from the Governor. Ms. Gilkey said Mr. Cochran will have to report anything that is not in his Street Department Reports at the Work Session instead of the Regular Work Session (unless it's an emergency). Mayor Larouche said she will contact the Grant Writer to speak at a council meeting about street issues.

Ms. Gilkey said they would like updates from Jeff Richardson's office. Ms. Ricci said she contacted Jeff Richardson's office and they told her they would contact her before and after court hearings. Ms. Gilkey said the vehicle is still on the Calvert's property. Mr. Lark said someone could not see it from the road, but it is still there. Ms. Ricci said she would notify Jeff Richardson again. Ms. Gilkey stated Dubrasky's vehicle violation is pending now.

Ms. Gilkey addressed the invoice from Sidley's regarding cement prices. Ms. Curry said volunteers will be involved in the project and based on weather will have an idea on when work can begin.

Ms. Gilkey announced there will an Executive Session for Personnel Matters after Adjournment.

Adjournment @ 7:33 p.m.: Mr. Lark made the motion, seconded by Mr. Curry with all in favor.

Executive Session

