

**Minutes**  
**West Middlesex Borough**  
**Work Session Meeting**  
**March 12, 2025**

**Call to Order:** The west Middlesex Borough Work Session meeting was called to order at 6:30 pm by the Borough Vice President Mr. Robert Lark

**Pledge of Allegiance**

**Council Present:** Vice- President Mr. Robert Lark, Mr. William Novak, Mr. Robert Rankin, Mr. Dennis Bollinger, Mayor Stacey Curry. Absent: President Mr. Tim Webster.

**Others Present:** Secretary/Treasurer, Paula Luca, Streets Department Senior Laborer: Mr. Bill Schwartz, Angie Chlpka, Chief Garrett, and Mr. Ray Lucich

**Public Comments:** Angie Chlpka brought to the Council her concerns with the parking on Erie Street. She feels that with the opening of her business, there will be more traffic in that area, and she is concerning with how cars are parked making it difficult to pull out of Short Street on to Erie Street. And also, from Erie Street on to Main Street. Mayor Stacey added that currently parking on that side of Erie Street is legal. She added that possibly the Ordinance can be updated to No Parking or Limited Parking, and she agrees it needs to be addressed. Mr. Lark agreed that it is an issue.

**Streets Department Report:** Bill updated Council that he and Scott have been working on potholes on the streets, and also working on alleys. He completed the inventory list of all materials and supplies at the Borough Garage. A spread sheet will be set up so that he is able to update as needed.

**Zoning Ordinance for Business Location 3143 Main Street Unit 2:** Skilled game business's is not listed in our Ordinances. Council will need to update the Ordinance and at that time can add any type of stipulations they would like to add. Currently the business has been closed by Mr. Richardson until the zoning issue can be updated. Attorney Tesone is aware of the situation.

**Legal Matters:** Mr. Lark updated council on both legal issues. 1. The Tax Assessment appeal by Masonic Lodge. 2. Arbitration on Sewer Issues.

**WM Estates:** GPI applied for a Building Permit that is needed before work can begin at WM Estates and the New Pump Station. Attorney Tesone has completed the Right of Way agreement between the Borough of West Middlesex and Middlesex Diner. He still needs to complete the agreement between the Borough of West Middlesex and the Owner of WM Estates. Still waiting on the Job Specifications so the Bid Process can begin.

**North Street Pump Station:** Mr. Lark updated Council of the DEP report. His follow up request is that there be a system to alert Bill if there is an issue. Bill is working with Mr. Eric Davis about the alert system. The second issue is a shout off valve.

Kiwanis Park: The Council will add this to April agenda. Work needs to move forward to complete this project.

**Goat farm concerning Haywood Street and Kiwanis Park:** Bill is still waiting for a quote on the cost.

**Mercer County Municipal Survey:** Mr. Lark updated Council to complete the survey, and all results will be compiled into a final survey to be submitted.

**Update on Borough Audit:** Jack will have the Audit completed to be submitted by the deadline of March 31<sup>st</sup>. However, it will not be completed by Tuesdays Council Meeting. Council will need to vote to accept the Audit before it can be submitted to the DCED. We may need to recess the Council Meeting until the date it will be completed. At that recessed meeting, he will present it to the Council to vote to accept.

**Liquid Fuel Audit Update:** Treasure Paula Luca updated council that the Liquid Fuel Money has been received by the Borough. A list of invoices that have been paid out of the General Account for the 2025 year will be paid back to the General Account from the Liquid Fuel Account now that the funding has been received. Paula also updated Council that the 2<sup>nd</sup> payment to the Liquid Fuel Payment plan will need to be paid. That payment will be made in April.

**9 Penn Ave Update:** Mr. Richardson emailed an update of the upcoming court dates concerning the home at 9 Penn Ave.

**Circle K Real Estate Tax Update:** Information was received from Cheryl Babcock. the Tax Office at the Court House informed her, that the Real Estate Tax for the Circle K Property has not been paid for the tax year of 2023 and 2024. If no payment or payment arrangement are made by September of 2025, the next step of the collection process by the Tax Assessment Office.

Adjournment