

**West Middlesex Borough
Work Session Meeting
August 13, 2025
6:30 pm**

Call to Order: The West Middlesex Borough Work Session meeting was called to order at 6:30 pm by the Borough President Mr. Tim Webster

Pledge of Allegiance

Council Present: President Mr. Tim Webster conducted the meeting, Vice President Mr. Robert Lark, Mr. Robert Rankin, Mr. Dennis Bollinger, Mr. Bill Novak, Mayor Stacey Curry

Others Present: Secretary/Treasurer: Paula Luca, Streets Department Senior Laborer: Mr. Willaim Schwartz, Scott Forsythe & Lori Paulk. Mr. Ray Lucich

Public Comments: Scott Forsythe & Lori Paulk spoke to Council concerning the ditch behind their home. They had the ditch dug out to avoid any future flooding. There was an issue the day the work was completed. They were informed that they needed to call 811. After receiving the information, 811 was called and the ditch was cleaned out. Also discussed was the pipe under their driveway, it is beginning to cave in. It was suggested that they contact PennDOT concerning the issue. Council informed them of a contact number. It was also discussed that our Street Dept will continue to keep the storm Drains cleaned and free of debris. There was also discussion about the pile of gravel and milling and possibly having it hauled away. This will be discussed with our Solicitor to confirm that the Borough can haul it away.

Street Department Report: WM ESTATES: The pump at WM Estates is currently working. There was an issue. A rubber glove was stuck in the pump causing it to stop working. We had a refurbished pump to replace the damaged pump however it did not work. The glove was able to be removed, and then the pump was placed back and it is working currently. It was discovered that when the pump was refurbished, the motor was not. V-Systems gave a quote to have motor refurbished for \$1435.00. This item will be added to the Agenda for the Council Meeting.

KIWANIS PARK: Mayor Stacey updated the Council that girl's- softball wants to use the fields for practice. The fence line and the dugouts need attention. The outfield needs plowed. There was a discussion to have the porta potty moved to a different location. It is currently being cleaned 2 x a month. **CROSSWALKS BEING PAINTED:** Bill will be doing the crosswalks before school starts. School starts the 25th. Bill updated Council that Scott will be on vacation the weekend of the 23rd and 24th and Bill will be working the weekend for him.

2025 Budget Update January 2025-July 2025 Income and Spending Report: Council received a spreadsheet of a Budget Breakdown. It included the 2025 Budget. Then it broke down all income and all expenses from January to July. Paula explained the breakdown and brought everyone up to date on the spendings. Also, Council was informed that the cost of salt is going up slightly next year. Mr. Lucich suggested that we look into Tractor Supply for the weed killer.

Storm Sewer:

Garfield Street Pipe Replacement: It was discussed that we hold off until the early Spring so we can budget the money out of the Road Tax in 2026.

Main Street and Bus Garage Update: Already discussed.

Ditch on Rt. 18/Chestnut: A letter needs to be sent to PennDOT. Explain we are having issues, and we would like assistance cleaning out the ditch.

Ditch on Penn Ave: We had a complaint of the open pipe going down the road. Possibly we can make a grate out of rebar.

West Middlesex Estates: Estimated ship date 8/19/2025 of the wet well. Mr. Bollinger suggested we discuss moving forward to have a maintenance agreement with the owners.

Emergency Management Conference: This item will be added to the agenda for a vote to reimburse Mr. Rankin expenses to attend the conference. Mr. Rankin will get the information for the mileage also to be included.

Scrap at Pump House: This item will be added to the agenda for a vote on the proposal of \$150 and the updated scrap list.

Penn Ave. Joint Bid Street Project: The work is completed but we have not received the invoice from Youngblood as of yet.

Penn Ave Update: Council received a letter from Mr. Richardson on the status of potential demolition at 9 Penn Ave. It will be added to the Council Meeting Agenda on moving forward. Grant Proposal: Everyone received a copy of the grant proposal. It will be sent before the deadline of the 19th.

New Phone System: The new phone system is going in next week. It will all be completed Tuesday and Spectrum will be notified to do all testing. **Internet at Pump House:** The internet has been installed and is working. Bill had inquired about giving Eric Davis a key to the pump house in case there is an issue with our computer. He is our computer tech. This item will be added to the Council Meeting Agenda.

Homecoming Parade: October 10, 2025. Council will approve the date and a letter will be sent to PennDOT so that the permit can be issued. This item will be added to the Agenda on Tuesday.

Sewer Authority: 2023 & 2024 Audit: The Borough has received a draft of the Audit. This will be added to the agenda for a vote to accept the Audit.

Blinker Light at Oak Hill: The invoice for the repair has been paid. We are still able to submit this to the insurance as a claim. This topic will be added to the Council Meeting for a vote on Tuesday.

First Energy Rebate Program: Mr. Novak informed Council about a rebate program to switch corporations to LED lights to save resources on power. A proposal was presented to Council. These would replace lights in the Borough Office and several lights throughout the Municipal Building. The quote is for the lights and would have to be installed by us. This item will be added to the Agenda of the Council Meeting to be voted on.

ATV on Main Street: Mayor Stacy updated Council on the issue of the ATV's being driven on the streets. The drivers are not wearing helmets and underaged. She has received several complaints from residents. 911 was notified, with no results. Stacey called the non-emergency Police number. She is concerned that drivers will not see them before it is too late. Although it is a State Law that is being broken, the Borough may not have a specific Ordinance for this issue. The issue will be looked into.

Erie Street Parking: It is hard to drive through with parking on both sides. The trees need trimmed also. A letter will be sent to the owner of the apartment building. A copy of the Parking Ordinance will be looked up.

Rental Inspection/Fire Code: This item will be tabled to a later date. Mr. Novak wanted to make Council aware the cost of the inspections should be paid by the Property Owners and the cost should be \$55 per inspection. There is a copy of the Ordinance upstairs.

Newsletter: Mr. Bollinger suggested we add a new section to the Newsletter with an update from the Council and the projects that it has under taken for Borough improvements.

Informational Items: Paula updated Council that the Owners of All American Skilled Games did stop in the office. They provided a copy of their Occupancy Permit. They also submitted the completed the license permit with payment. They reported that since they opened, they have 9 machines. It will be added to the Agenda of the Council meeting concerning the extra machine above the allowed 8 machines.

The meeting ended at 7:54 pm and the Council remained for the executive session.

Executive Session: Council Members went into an executive session after the meeting for discussions on Employee Union Contract.