

**West Middlesex Borough
Council Meeting
August 19, 2025**

Call to Order: The West Middlesex Borough Council was called to order at 6:30 p.m. by Borough President Mr. Tim Webster

Pledge of Allegiance

Council Present: President Mr. Tim Webster conducted the meeting, Vice President: Mr. Robert Lark, Mr. William Novak, Mr. Robert Rankin, Mr. Dennis Bollinger, Mayor Stacey Curry.

Others Present: Solicitor: Attorney Robert Tesone (arrived late), Secretary/Treasurer Paula Luca, Darlene Raiti, Brett Smith, Chief Jason Newton, Crystal Bollinger, and Barb Lindsay.

An Executive Session was held on August 13th for Employee Union Contract

Police Department Report: This Police report was moved up on the agenda so that Chief Newton was free to leave for Meet the Team Night. The police report was read by Chief Jason Newton. Mr. Lark asked if all of the calls on the report were in the Borough. Chief responded yes. A question was asked by Mr. Webster what is Follow on the report. Chief Newton answered it is for follow up. Darlene Raiti also responded, that would be if there is a call, and they had to follow up on the call. Chief Newton also added, a few years ago the reports changed. They use to be easier to follow. There used to be multiple items under one category. Mr. Lark asked if the incident reports are up or down for the year. Chief Newton said they are average for the year. Mr. Webster also asked about stopping for a school bus. Chief Newton said if it is a divided highway, you do not need to stop. Mr. Bolinger thanked Chief Newton.

Public Comments: Brett Smith asked who is the department to complain to concerning an issue with a property owner. Mr. Webster replied to contact the Borough Office with the address and the complaint. Depending on the complaint it can either be handled by the Borough, or turned over to our Code Officer. It was questioned about the van parked at the Circle K parking lot. If it is not registered, it will be a police issue first then the code officer. Because it is not our property, if it is registered, there is not much the Borough can do about the situation.

Minutes: A motion was made by Mr. Lark, and seconded by Mr. Novak to accept the Minutes from the July 9, 2025 Work Session Meeting, and July 15, 2025 Council Meeting. All in Favor, No Opposed. Motion Carried.

Fire Department Report: Chief Garrett was not present.

Treasurer's Financial Report: The Treasurers report was read by Treasurer Paula Luca. Mr. Novak asked that we contact the company cleaning the porta potty to confirm the amount for each date of service. A motion was made by Mr. Novak to approve the Treasurer Report, seconded by Mr. Rankin. All in Favor, No Opposed, Motion Carried.

LSWM Community Pool Update: Stacey updated all that the New Umbrellas ordered came in. She will be in contact with the contractor for the New Roof. It will be installed after the pool closes. The last day the pool will be open is Sunday August 24th. There were only 2 days due to the weather that the pool could not be opened. It has been a good season.

Shenango Valley Animal Selter Report: Mr. Rankin reviewed the report of the Animal Shelter. Council Members received a copy of the report. Sunday Oct. 19th is the next fundraiser. Paw-lloween Purse Bingo at St Barts in Sharpsville.

WM Estates: WET-WELL: Mr. Webster updated all that he spoke to AJ for an update. There is not an official date. AJ has his machine at the park so once he is ready the machine is there.

MOTOR FOR BACK UP PUMP FROM V-SYSTEM: It was discussed that at this time the motor will not be fixed as a back-up. **MAINTENANCE AGREEMENT:** Mr. Bollinger will write a letter to the owners of WM Estates concerning the cost of the pump and a reminder they have not inspected the lines as of yet. The letter will be sent to Attorney Tesone first for approval before sending it to the owners.

North Street Pump Station: SCRAP AT PUMP STATION: Mr. Webster read the proposal presented to the Borough Council. Mrs. Bollinger asked if he has signed a waiver in case he is hurt while removing the items. A Motion was made by Mr. Webster to accept the proposal to haul away the scrap, once he signs a waiver, seconded by Mr. Novak. All in Favor, No Opposed. Motion carried. **EMERGENCY KEY:** Eric Davis does our computer work at the North Street Pump Station. He had asked if he can have a key if there is an issue so our employee does not have to be there while the emergency work is being done. Mr. Novak updated Council that he has an extra key to the Pump House, and the Garage. He will be turning it in, and he feels someone should have access to the keys in an emergency, other than our employees. He does not feel that Mr. Davis should have a key, but if the keys are kept in a lock box, he would have access to the key. We need to have a Certificate of Insurance for Mr. Davis. This will be added to the next meeting Agenda.

Sewer Authority Audit: A Motion was made by Mr. Webster to accept the audit for the Sewer Authority, seconded by Mr. Lark. All in favor, No opposed, Motion Carried.

Storm Sewer: RT. 18 AND CHESTNUT STREET: Letter to PennDOT. We need to send a nice letter asking for help to clear out the ditch. It has not been done for 3-5 years. The Borough does not feel comfortable being responsible if something happens if the Borough clears the ditch on our own. Mr. Novak made a motion to send PennDot a letter, seconded by Mr. Bollinger. All in Favor, No Opposed. Motion Carries. **CLEAN UP DEBRIS** that gathers at the property near the Bus Garage: Mr. Bollinger will check out the pile. **GARFIELD STREET PIPE REPLACEMENT:** It was discussed to do this project in the Spring. It is later in the year so hopefully the rain season is over. In the Spring we will have new tax money in the Road Tax account. It will be a budget issue for next year. **PENN AVE. PIPE IN DITCH:** It was discussed to make a grate to have at the top of the opening of the pipe. Preferable to have a handle on it so it can be removed to be cleaned. This is a safety concern. Mr. Lark added we still have an issue

at the bottom of the hill at Penn Ave. This has to be addressed soon. This should also be a Budget Issue.

Penn Ave: Mr. Webster reviewed the letter from the Engineer and Richardson Inspection. It was also discussed that the grant proposal that was sent to the County Commissioners for possible assistance in the cost of the demolition. Mr. Novak made a motion to proceed with the Penn Ave Issue, after review of our Solicitor, Seconded by Mr. Bollinger. All in Favor, No Opposed, Motion Carried.

Emergency Management Conference: A motion was made by Mr. Lark to pay all expenses for Mr. Rankin to attend the Conference, Seconded by Mr. Bollinger. All in Favor, No Opposed. Motion Carried.

Pennsylvania State Tax Collectors Convention: A Motion was made by Mr. Lark for Tax Collector, Cheryl Babcock, to attend the Tax Collectors Convention and pay all expenses to Cheryl Babcock, Tax Collector, seconded by Mr. Rankin. All in Favor, No Opposed, Motion Carried.

Homecoming Parade: A Motion was made by Mr. Lark, to send a letter seeking authorization from PennDOT for the Homecoming Parade to be held Oct 10th 2025, Seconded by Mr. Novak All in Favor, No Opposed. Motion Carried.

Kiwanis Park Updates: Mr. Bollinger updated all that the Kiwanis Park has been tilled and is complete. Mayor Stacey updated all that she was in contact with the Little Girls Softball League concerning using the field to practice. A Motion was made by Mr. Webster to allow the Girls League to practice at the Kiwanis Park as long as proof of Insurance is provided, Seconded by Mr. Novak. All in Favor No Opposed. Motion Carried. Mr. Lark abstained from the vote due to the fact that the head of the Girls softball is a family member.

Insurance Claim for Invoice for Blinker Light Repair: A Motion was made by Mr. Lark to submit the invoice to our Insurance company, Seconded by Mr. Novak. All in Favor, No Opposed, Motion Carried.

First Energy Rebate Program: A Motion was made by Mr. Lark and Seconded by Mr. Rankin to purchase the lights using the First Energy Rebate Program. All in Favor, No Opposed. Motion Carried.

All American Skilled Games: A Motion was made by Mr. Novak to allow special permission to have the one additional game, Seconded by Mr. Bollinger. All in Favor, No Opposed. Motion Carried. A letter will be sent that any additional Machines must be approved by Council before purchase.

DEP Routine Inspection: Mr. Webster updated all of the routine inspection conducted every year by the DEP.

Informational Items: Mayor Stacey brought to the attention of the Council the issue with ATV riding on Main Street and Kiwanis Park. She is concerned that this can cause a potential accident. Secretary Paula Luca updated Council that the part needed for the skid steer has been located in Grove City. Mr. Lark Made a Motion to purchase the part, seconded by Mr. Novak, All in Favor, No Opposed. Motion Carried. Secretary Paula Luca informed Council, a call was received in the office with a request to adjust a sewer bill due to the water usage being high due to watering the garden. It was discussed, we have never made an adjustment in the past, so we are unable to grant that permission.

Adjournment: A Motion was Made by Mr. Lark to Adjourn, Seconded by Mr. Novak. All in favor, No Opposed. Motion Carried. Adjournment 7:50pm.

Executive Session: The Council remained for an Executive Session for Police, Employee and Legal Issues.