

MINUTES
West Middlesex Borough
Work Session Meeting
August 12, 2026
6:30 pm

Call to Order: The West Middlesex Borough Work Session meeting was called to order at 6:30 pm by the Borough Council President, Mr. Tim Webster

Pledge of Allegiance. Mr. Webster Read the Pledge of Public Conduct.

Council Present: President: Mr. Tim Webster conducted the meeting, Mr. Robert Rankin, Mrs. Cristal Bollinger, Mr. Keiuffer Ritter, Mayor Stacey Curry.

Others Present: Secretary/Treasurer, Paula Luca, Mr. Dennis Bollinger: Part Time Street Department Laborer, Mrs. Darlene Raiti, Mr. Robert Lark, Mr. David Dye

Public Comments: Mr. Ritter discussed the sidewalks in the Borough. Possibly looking into grants money to have the sidewalks updated. Mr. Lark discussed the upcoming PennDOT project 2027 or 2028 and the Borough can present project to possibly be considered to have done at the same time. Sidewalks, Street Post Lights, Handicap accessible crosswalks, and storm sewer issues.

Council Vacancy: President, Mr. Tim Webster read the advertisement that was printed in the Herald for the Council Vacancy. The Borough Council received 3 Letters of Intent. Received from: Darlene Raiti, Cindy Smith and Robert Lark. Mr. Webster then read the letter of intent that was received from all three candidates. Questions were presented by Council to both Mrs. Raiti, and Mr. Lark. Ms. Cindy Smith was not able to be at the meeting, and the meeting will be recessed until a later date where she will be available to be interviewed also. After all questions were completed, Mr. Webster thanked both candidates for submitting their letter of intents.

Street Department: School Zone Sign Project: A bid was presented to Council from Street department Senior Laborer Mr. Bill Schwartz. The bid was reviewed by Council. The bid was for solar signs, that can be turned off when School was not in session. The total cost is \$7771.00. Mr. Rankin added that he had reached out to PennDOT to ask for assistance in this project. He was told that there is a form that would need to be completed and submitted, but because they are State Road, the Borough may be able to get the signs at a lower cost. The form will be completed and emailed to Mr. Jamie Lindman.

Daman Industries: Packing at North Street Pump Station: Mr. Webster explained to Council that this is something that needs to be done on a regular schedule. Bill had inquired on having Daman Industries come to do them and show him how to do going forward. The cost to have Daman do the project is \$500. This item will be placed on the agenda for a vote at the Council Meeting.

Street Improvement Project: Protech subcontracted Mortimer to do the 4 catch basins. There was an issue with the one corner of the catch basin. It will be repaired. Protech is scheduled to do the paving the week of 8/17/2026. Mr. Lark spoke on behalf of the of the West Middlesex Community Pool Committee. They have reached out to Protect for a bid to pave the parking lot of the pool. This would be an additional project while they are there, but it will be a project paid by the Pool Committee.

Garfield Street Storm Sewer Project: All three bids have been updated. Mr. Webster reviewed all of the bids. Permits: A permit will be needed because the pipe is being moved to a new location. The Borough will be disturbing land for the new location, so the Council will work with the Mercer County Conservation District to confirm the proper permits are obtained. Mr. Rankin will attend the meeting that is being offered.

PSAB Fall Leadership Conference Erie PA- This item will be on the Agenda for the Council Meeting on Tuesday to vote to approve Mr. Robert Rankin to attend the Conference.

Safety Bollards for the Fire Hall: Mr. Rankin explained that there is one bollard in the front parking lot of the Fire Hall that is broken off, and should be replaced. The concern is, if someone would have an accident and the vehicle hits the building, it will be a problem of the Borough. This item will be added to the Agenda for the Council Meeting on Tuesday.

Security Cameras for Kiwanis Park, Gazebo, and Borough Walnut Street Garage: The Council discussed what type of cameras would be best suited for each location. Mayor Stacey Curry asked if the Council would consider that the Pool Location be added to the list. More research will need to be completed. This will be on the agenda for the Council meeting.

Preparation for Time Capsule August 19, 2026: Mayor Stacey reported that the box has been dropped off to Jones Performance. They are adding addition items before they do the final seal of the box. The site is marked, and Bill will dig the location. The information was in the newsletter. A power point and video will be played during the ceremony in the hall. There will be light refreshments. Mr. Lark will also be at the ceremony talking about the history of West Middlesex. The plan is to have the graduating class of 2026 to open the box at their 50th class reunion.

Stormwater Capital Improvement and Grant Strategy: Mrs. Cristal Bollinger discussed the handout that she prepared. She asked Council to take the time to read the information, but she briefly summarized the handout. We are on a time restraint due to the first deadline to apply is September 1, 2026. She recommends that the next two weeks, there is a list of items that will need to be completed. This item will be on the Agenda for the Tuesday Council Meeting.

Mr. Webster read the list of upcoming Meetings and Events.

Recess Meeting: A Motion was made by Mr. Webster to recess the meeting until Friday August 14th at 5:30pm in the Community Room to conduct the interviews for the Borough Council Vacancy. Seconded by Mrs. Bollinger. All in Favor, No Opposed. Motion Carried.

Mayor Stacey informed Council that she received information for an upcoming grant offered by Visit Mercer County, that she would like to check into and possibly submit a grant application. She was asked to write up her proposal, and it will be an Agenda Item for the Council Meeting.